

City of Carlsbad



Invites Applications for Construction Manager

\$66,700 - \$91,600
Annually



Open Until Filled
First Application Review
November 8, 2007

The Community

The City of Carlsbad (pop. 101,337), known as the "Village by the Sea", is a unique coastal community surrounded by mountains, lagoons and the Pacific Ocean, located 30 miles north of San Diego. Spanning 42 square miles, the City anticipates build out in 2030 with approximately 136,366 residents.



Carlsbad is a city committed to continued financial stability, a high quality of life and top quality services for its citizens as well as habitat, environmental and clean water programs. The City is a full service municipality which provides its own safety services, parks and recreation, library, community development, public works, and water and sewer services. Over the next several years the organization will transition from high growth to a focus on maintaining a sustainable community. These projects include the construction of major city facilities, parks, and community centers, as well as involvement in the development of the west coast's largest seawater desalination plant. We were recently named as one of San Diego's best workplaces by San Diego magazine.

The Department

The Construction Manager is a member of the City's Public Works Management Team that includes the following divisions: Development Services, Design, Planning & Programs, Transportation, Administration, and Construction Management and Inspection. The Public Works Department has more than 200 employees. This position has a staff of three staff inspectors and leads the consulting contractors assigned. The Construction Manager reports to the Deputy City Engineer, Construction Management and Inspection.

The Position

The Construction Manager actively participates in addressing public works improvement issues of concern to the citizens, City Council and senior management of the City through effective working relationships. This position assists in the planning, supervision, organization, and direction of the management and inspection of private grading, public improvements construction, right-of-way permit work, and capital project construction contracts. This position provides an opportunity to advise and collaborate with a unique combination of diverse stakeholders, and will supervise approximate 3 Public Works Inspectors and several consultants.

The Ideal Candidate

- Is an experienced, results-oriented leader with a participative management style
- Possesses exceptional critical thinking skills
- Has strong organizational, interpersonal and public presentation skills
- Will have a demonstrated track record of successful construction project management
- Will be highly results and detail oriented
- Excels at analyzing problems, identifying alternative solutions, projecting consequences of proposed actions, and implementing recommendations in support of goals

Qualified applicants will possess:

- An equivalent to a bachelor's degree from an accredited college or university in civil engineering or a closely related course of study
- Four years of increasingly responsible public works construction project management experience involving capital improvement projects.
- At least three years supervisory experience.

Preference will be given to those having a certificate of registration as a Civil Engineer issued by the State of California Board of Registration for Civil and Professional Engineers.

SUPPLEMENTAL QUESTIONNAIRE

Instructions: On a separate sheet of paper, please indicate what background, education and experience best demonstrates your ability in the following areas. Also, please include the following statement at the bottom of your supplemental questionnaire along with your signature and the date, "I declare the statements on this application and questionnaire are true and complete to the best of my knowledge and belief."

1. Explain your experience(s) working with the Standard Specifications for Public Works Construction (Green Book), and other specifications.
2. Provide examples of construction claims you have been involved in and your role in resolving them.
3. Provide examples of your experience in determining whether a construction issue warrants a contract change and your role in negotiating, preparing, or approving change orders.
4. Describe a personnel disciplinary issue for which you were responsible.



Compensation

The City also offers an attractive benefits package including:

- Incentive pay program
- CalPERS 3% @ 60 retirement formula
- Health benefits include medical, dental, vision and life insurance
- Flexible spending accounts
- Paid holidays, vacation and sick leave
- Interest free computer purchase programs
- Tuition reimbursement program



Selection Process

A City Application and Supplemental Questionnaire are required. It is important that your application show all relevant education, training, experience, knowledge, abilities and skills you possess that qualify you for the position. Although resumes are permitted, they will not be accepted in lieu of a completed application. All application materials will be reviewed and the most qualified candidates will be invited to participate in the selection process. This process may consist of an applicant rating, written or skills assessment exam and/or oral exam. Final candidates may have experience and educational background verified and will be required to furnish references.

Filing Deadline

Application and supplemental materials may be obtained from the City of Carlsbad Human Resources Department:

1635 Faraday Avenue
Carlsbad, CA 92008
(760) 602-2440

Or apply online at
hr@carlsbadca.gov/hr.

Tentative Selection Timetable

Recruitment open: October 15, 2007
Open until filled
First application review:
November 8, 2007

